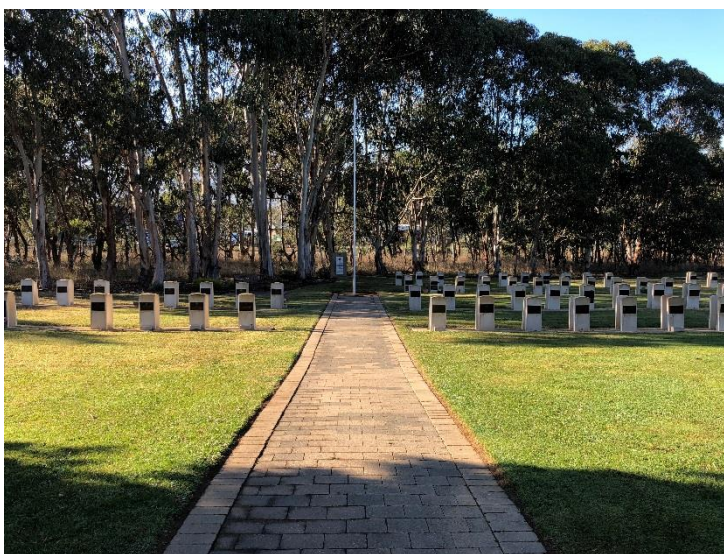


### Ex-Service Allotment

Canberra Cemeteries offers special areas for ex members of our armed services. These areas exhibit a concrete beam for the placement of the traditional, military marble headstones.

**Fees:** The applicable fee includes for each: an allotment fee; the first burial; a one-off maintenance fee (in perpetuity); a marble headstone fee and a plaque fee.

**Process:** Process: Prior to an interment taking place, Canberra Cemeteries requires the completion of appropriate forms which can be obtained from Canberra Cemeteries or your funeral director. Interments can take place 7 days of the week. Please contact your preferred Funeral Director.



Graves are dug to double depth. Most graves can be dug to triple depth which incurs an extra depth fee.

Post burial documentation will be sent to the Exclusive Rights Holder of the Allotment (ERH)\* a short time after the burial. This usually takes no more than 3 weeks and will include a covering letter, the plaque application form and plaque motif examples and may include a Certificate of Exclusive Right of Allotment (if the allotment was purchased at the time of the burial).

Upon receiving the post burial documentation, the ERH will need to complete the plaque application form and return it to Canberra Cemeteries for processing. This can be done via the post, an email or a fax. Please note that in the interim period between the burial and the plaque being installed, a temporary grave marker will be provided.

A plaque proof will be produced and sent to the ERH for review. The plaque proof will need to be approved and returned to Canberra Cemeteries before the plaque can be ordered. The approximate timeframe for delivery and installation is 4-6 weeks from the day the plaque is ordered. The ERH will be notified after the plaque has been installed. Please note that the plaque will be installed on a white marble headstone. A

ceramic photo can be placed on the plaque and it is preferable to organize a ceramic photo at the time of the plaque proof so that provision is made in the plaque text to fit the ceramic photo. There is an additional cost for a ceramic photo.

Australian Service Emblems – permission must be obtained to use the service emblems ie. AIF, RAN

& RAAF. Please contact Australian War Graves on 02 6289 1111 for the letter of permission.

Non-serving spouses may also be interred in this area however service personnel plaques will always take priority position at the top of the headstone regardless of interment order.

While fresh flowers are permitted in the vase at the grave, white crosses are not permitted on the grave.

Canberra Cemeteries will not be responsible for any personal, valuable or sentimental items that are placed on the grave.

*It is the policy of Canberra Cemeteries that all materials that pose a potential risk or danger to visitors or staff will be removed from graves, especially in lawn areas which constitute the highest level of risk*

\*The Exclusive Rights Holder of the Allotment is the person(s) who completes the Application for Exclusive Right of Allotment form prior to the burial occurring or at the time of the allotment purchase. They become the sole authority on any future matters regarding the allotment, including burials and memorialisation.